

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/28/2020**

**BOARD MEMBERS PRESENT:** Allison McClintick – Chair  
John D Maulin  
Jedd Walker  
Timothy Grissom

**BOARD MEMBERS ABSENT:** Daniel K Mullin

<b>DIVISION STAFF</b>	Dawn Hall, Section Chief MiChell Bird, Section Chief Julie Eavenson, Licensing Group Manager Lori Peel, Investigative Unit Manager Nicholas Crema, General Counsel Lori Rodenspiel, Technical Records Specialist
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The meeting was called to order at 10:30 AM MDT by Allison McClintick.

**INTRODUCTIONS**

Ms. McClintick introduced new Board member Jedd Walker.

**APPROVAL OF MINUTES**

Mr. Maulin made a motion to approve the minutes of 7/17/2020. It was seconded by Mr. Grissom. Motion carried.

**COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

**FOR BOARD DETERMINATION**

Mr. Maulin made a motion to approve the Division's recommendation to send warning letters and authorize closure in case numbers I-ARC-2021-1 and I-ARC-2021-2. It was seconded by Mr. Grissom. Motion carried.

**LAWS AND RULES**

Mr. Krema presented the next steps for the pending rules to be published. Mr. Maulin made a motion to move IDAPA 24.01.01, Rules of the Board of Architectural Examiners, as published in the September 16, 2020 edition of the Idaho Administrative Bulletin, to pending status. It was seconded by Mr. Walker. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$318,237.51 as of 9/30/2020.

Ms. Eavenson presented to the Board the history of the National Council of Architectural Registration Boards (NCARB) dues. From 2016 through 2020 the Board paid \$6,500.00 annually for dues.

## **DIVISION BUSINESS**

The Board reviewed the To Do List.

The Board specialist informed the Board that the wall certificates that the Board uses had come in and that the Board would start sending those out. She did ask that the Board members sign their names three times on a white piece of paper with a fine tip black sharpie and mail those into the Division so the signatures can be updated on the wall certificate.

The Board chair suggested that the Board delay looking into non-accredited education until the first of the year so that there would possibly more information from NCARB on this topic and include Mr. Mullin as he had been working on the issue with former Board member Mr. Jensen.

## **BOARD BUSINESS**

### **CORRESPONDENCE**

Ms. McClintick presented the FAQ paper that NCARB put out in regard to the testing changes to the Architectural Registration Exam (ARE). The Board discussed the changes and decided that, at this point in time, there were no concerns. Mr. Maulin suggested keeping an eye on how things were going with the new testing format. If concerns arose at a future time, the Board could address them at that time.

The Board reviewed correspondence from Arielle Lapp regarding the testing changes to the Architectural Registration Exam (ARE), and Laura Gressin regarding concerns about the leadership of National Council of Architectural Registration Boards (NCARB) when it came to legal and fiscal issues. The Board took no action.

## **EXECUTIVE SESSION**

Mr. Maulin made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Grissom. The vote was: Ms. McClintick, aye; Mr. Maulin, aye; Mr. Walker, aye; and Mr. Grissom, aye. Motion carried.

Mr. Maulin made a motion to come out of executive session. It was seconded by Mr. Walker. Motion carried.

## **CE AUDIT WAIVER REQUEST**

Mr. Grissom made a motion to extend the 2019 licensure audit for license number AR-984768 to the renewal date of 2021 where the licensee will have to show completion of 24 CEUs that will count for both the years 2019 and 2020. It was seconded by Mr. Maulin. Motion carried.

**NEXT MEETING** was scheduled for January 14, 2020 at 9:00 AM MST.

## **ADJOURNMENT**

Mr. Maulin made a motion to adjourn the meeting at 11:50 AM MST. It was seconded by Mr. Grissom. Motion carried.

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Allison McClintick, Chair